



Report Number: MIC-ASI174939

Audit Date : 26 Aug., 2017

This report is issued by Focus Technology Co., Ltd. (Made-in-China.com) and the supervising inspectorate (Bureau Veritas) to confirm that:

Company Name : TOKO Technology(Wuxi) Co., Ltd.
Showroom : <http://welding-rods.en.made-in-china.com>
Address : Floor 23, Building 5, Ramada Plaza, No. 589, Wuyun Road, Huishan District, Wuxi City, Jiangsu Province, China
Product : Welding Electrode, Welding Wire, Welding Flux

has been on site audited for the Following Scope of Activity

- 1. General Information
- 2. Foreign Trade Capacity
- 3. Product Research & Development Capacity
- 4. Working Environment
- 5. Photos



General Comments:

Wuxi TOKO New Material Technology Co., Ltd. with 12 full-time employees; it was established in 2011, located in Wuxi TOKO New Material Technology Co., Ltd. The offices occupy an area of 260 square meters. Wuxi TOKO New Material Technology Co., Ltd. has successful foreign trading experience in Southeast Asia, Africa and East Asia.

Sign for and on behalf of
Bureau Veritas

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SUPPLIER ASSESSMENT REPORT

Audited Company	TOKO Technology (Wuxi) Co., Ltd.			
Audited Site:	Floor 23, Building 5, Ramada Plaza, No. 589, Wuyun Road, Huishan District, Wuxi City, Jiangsu Province, China			
Consigner of Assessment	Made-in-China.com			
Audit Type	<input checked="" type="checkbox"/> Initial Audit <input type="checkbox"/> Re-audit			
Audit Date	26 Aug., 2017	Verify Report		www.bvcerchina.cn
Auditor	Austin Zhou	Reviewed by		Rosy Cheng

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Part A: General Information

Section 1: Company Overview

1.1 Legal Validity			
Does the company have a valid business license?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Others	Registration Number	91320206582255336D
Year of established	01 Sep., 2011	Valid Date	Long Valid
Registered address	Floor 3-2103, Building 2, Zhongwei International Apartment, Huishan District, Wuxi City, Jiangsu Province, China		
Actual address	Floor 23, Building 5, Ramada Plaza, No. 589, Wuyun Road, Huishan District, Wuxi City, Jiangsu Province, China		
Does the company in abnormal operation status list of industrial and commercial bureau?	No		
Registered capital	RMB 20,000,000.00		
Name of legal representative	Mr. Yitian Wu		
Business scope	R & D, transfer of technology, technical advice and service of new materials for heat transfer. Sales of metal materials and products, building materials, welding materials, hardware, electronic products (excluding satellite television ground receiving facilities and launchers), computer accessories, general machinery, rubber products, chemical products and raw materials (excluding dangerous goods). Self - governing and import and export of various commodities and technologies (except for goods and technologies operated by the state or prohibited from import and export). The project subject to approval according to law may be carried out before approval by the relevant department.		
1.2 Basic Information			
Contact person	William Wu		
Phone number	0086-510-83595138	Fax number	0086-510-83597138
URL/Web address	http://welding-rods.en.made-in-china.com		
Company type	<input checked="" type="checkbox"/> Manufacturer <input checked="" type="checkbox"/> Trading Company <input type="checkbox"/> Combined <input type="checkbox"/> Group Corporation		
Type of ownership	<input checked="" type="checkbox"/> Limited Company <input type="checkbox"/> Public Company <input type="checkbox"/> Foreign joint venture <input type="checkbox"/> State-Owned <input type="checkbox"/> Private Owner <input type="checkbox"/> Wholly foreign-owned enterprises		
Associated company	No		
Products manufactured / sold scope	Welding Electrode, Welding Wire, Welding Flux		
1.3 Company Building Information			
According to:			
<input type="checkbox"/> Land certificate <input type="checkbox"/> Real estate certificate <input type="checkbox"/> Lease agreement <input checked="" type="checkbox"/> Observation Estimated on site			
The company area 160 square meters The land occupies Nil square meters. The offices occupy 160 square meters. The workshops occupy Nil square meters.			

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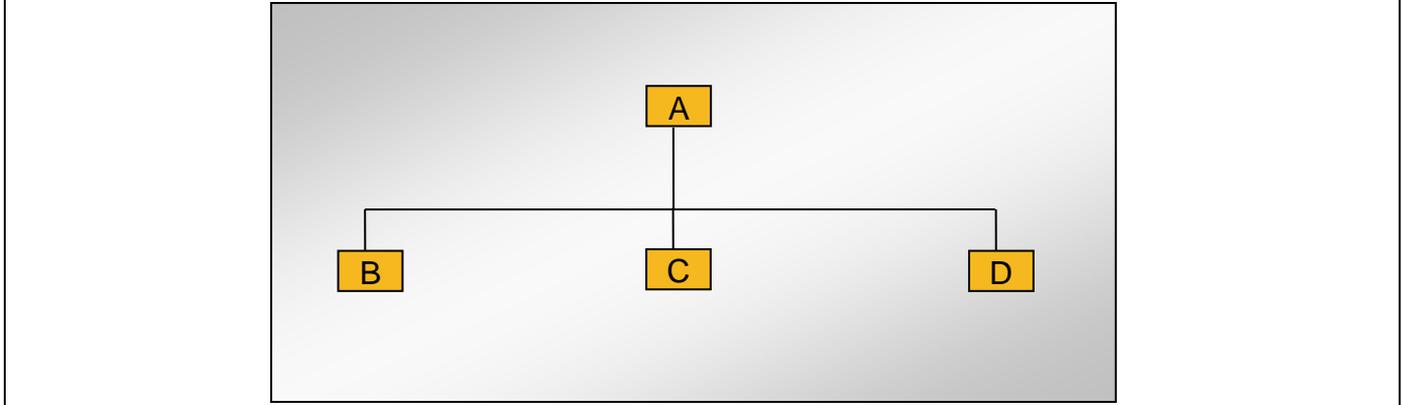
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Section 2: Human Resources

2.1 Company Chart



2.2 Explanation of Code and Employee Details

Code	Department	Number of employees
A	General Manager	1
B	Sales Department	7
C	Finance Department	2
D	Technology Department	2
Number in total:		12

2.3 Key Staff

Title	Full name	Education	Working experience for this trade / total experience
General Manager	William Wu	University	17 / 17 Years

Remark: Above information of key staff was based on interview with company representative.

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Part B: Foreign Trade Capacity

Section 1: Export Overall Situation

1.1 Export Overall Situation	
Does the company have a valid Import and Export license?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
The import and export enterprise code.	91320206582255336D
The number of foreign trading staff with relevant trading experience.	<input type="checkbox"/> within 1 year staff <input checked="" type="checkbox"/> 1-5 years 5 staffs <input checked="" type="checkbox"/> 6-10 years 7 staffs <input type="checkbox"/> over 10 years staff Total 12 staffs
The language freely used by foreign trade staff	<input checked="" type="checkbox"/> English <input type="checkbox"/> others:
Annual revenue of previous year	Confidential
Annual export revenue of previous year	Confidential
Estimated export revenue for this year.	Confidential
Overseas agent / branch	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Nearest port	Shanghai Port
Acceptable quotation terms	<input checked="" type="checkbox"/> FOB <input checked="" type="checkbox"/> CIF <input checked="" type="checkbox"/> CFR
Acceptable payment terms	<input checked="" type="checkbox"/> LC <input checked="" type="checkbox"/> T/T <input type="checkbox"/> D/P <input type="checkbox"/> PayPal <input type="checkbox"/> Western Union <input type="checkbox"/> Small-amount payment
Average lead time (Peak Season)	<input type="checkbox"/> within 15 workday <input checked="" type="checkbox"/> one month <input type="checkbox"/> 2-3 months <input type="checkbox"/> 4-6 months <input type="checkbox"/> 6-12 months <input type="checkbox"/> more time
Average lead time (Off Season)	<input type="checkbox"/> within 15 workday <input checked="" type="checkbox"/> one month <input type="checkbox"/> 2-3 months <input type="checkbox"/> 4-6 months <input type="checkbox"/> 6-12 months <input type="checkbox"/> more time

Section 2: Export Business Capacity

2.1 Market Distribution (please list top three areas)		
Market	Main Product	Main client
<input checked="" type="checkbox"/> Southeast Asia/ Mideast	Welding Electrode, Welding Wire, Welding Flux	Confidential
<input checked="" type="checkbox"/> Africa	Welding Electrode, Welding Wire, Welding Flux	Confidential
<input checked="" type="checkbox"/> East Asia (Japan/ South Korea)	Welding Electrode, Welding Wire, Welding Flux	Confidential

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Section 3: Supplier Management

3.1 Supplier Management		
Item	Content	Observations /Comments
1	Does the company establish and implement an effective suppliers' assessment procedure?	<input type="checkbox"/> Have the written procedures and followed records <input type="checkbox"/> Have the written procedures but no records <input checked="" type="checkbox"/> Have relevant records without written procedure <input type="checkbox"/> No written procedures or followed records <input type="checkbox"/> Other
2	Does the company have an updated list of approved suppliers?	<input type="checkbox"/> The approved suppliers list was updated in _____ <input type="checkbox"/> Have the written suppliers without approved signature or date. <input type="checkbox"/> Provided some suppliers names <input checked="" type="checkbox"/> No approved suppliers list <input type="checkbox"/> Other

Section 4: After-sales Service Capacity

4.1 After-sales Service Capacity		
Item	Content	Observations /Comments
1	Is there a procedure to conduct random product inspection after final packaging in place?	<input type="checkbox"/> Have clear standards and written inspection records <input type="checkbox"/> No written standards but had inspection reports <input type="checkbox"/> Have the procedures but no inspection records <input checked="" type="checkbox"/> It's not necessary to carry out the inspection <input type="checkbox"/> Other
2	Is there a clear procedure for handling customer complaints?	<input type="checkbox"/> Has the clear procedure and followed records <input type="checkbox"/> Has the procedure but no written records. <input checked="" type="checkbox"/> No written procedures or records. <input type="checkbox"/> Other
3	Can the finished/packaged product be traced by lot identification to the appropriate raw materials test reports?	<input type="checkbox"/> Have the procedures to trace the raw materials. <input type="checkbox"/> Can trace main materials <input type="checkbox"/> Can trace production date. <input checked="" type="checkbox"/> Can't trace products <input type="checkbox"/> Other
4	Are corrective & preventive actions mechanism established and implemented effectively (including the suppliers/ sub-contractors control, incoming inspection, process control, final inspection and customer complaint)?	<input type="checkbox"/> Has the clear procedure and followed records <input type="checkbox"/> Has the procedure but no written records. <input checked="" type="checkbox"/> No written procedures or records. <input type="checkbox"/> Other

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Part C: Product Research & Development Capacity

1.1 Product Research & Development Capacity	
The amount of R&D and relevant working experience.	<input type="checkbox"/> within 1 year staff <input type="checkbox"/> 6-10 year 2 staff Total 1 engineer <input checked="" type="checkbox"/> 1-5 years 1 staff <input type="checkbox"/> over 10 years staff
What is the main job responsibility for R&D engineers?	Making sample according to customer requirements.
Is there any relevant design input, output, review, verification and validation documentation available for auditor to review?	No, the company hadn't the relevant information.
Is there any special software or instrument used by the R&D staffs during the design process of new products? If yes, please list the main software or instrument.	Yes, Auto CAD
Does the company have an effective design change control procedure in place?	No, the company hadn't an effective design change control procedure
Please list the patent certificates and qualification license.	N/A

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Part G: Working Environment

Section 1: Working Environment

1.1 Welfare Benefits		
Item	Content	Observations /Comments
1	Does the company have effective procedures to verify the age of staff at the time of recruitment?	<input checked="" type="checkbox"/> Has written procedure and keeps adequate age documents of workers <input type="checkbox"/> Has written procedure but doesn't follow records <input type="checkbox"/> Hasn't written procedure or follows records
2	Do all workers sign employment contracts with the factory?	<input checked="" type="checkbox"/> All workers sign employment contracts <input type="checkbox"/> Some workers sign employment contracts <input type="checkbox"/> Only management staff sign employment contracts <input type="checkbox"/> No staff sign employment contracts
3	Is statutory contribution required for all employees' social insurance (e.g. health insurance, unemployment insurance, accident insurance etc.) paid for by the enterprise?	<input checked="" type="checkbox"/> All workers have social insurance. <input type="checkbox"/> Some workers have social insurance <input type="checkbox"/> Only management staffs have social insurance <input type="checkbox"/> No staff have social insurance
4	Does the company have a clear and effective policy on working hours, rest and vacations? If does, please list it.	<input type="checkbox"/> All staffs work kept to the policy <input checked="" type="checkbox"/> Most of the time it keeps to the policy except midseason. <input type="checkbox"/> Usually needs overtime. <input type="checkbox"/> No relevant records for working hours Describe the working hours: 5 days 8 hours
5	Does the company pay extra remunerations for all overtime work?	<input checked="" type="checkbox"/> For all overtime work. <input type="checkbox"/> For official holidays <input type="checkbox"/> For official holidays except weekend. <input type="checkbox"/> No extra remunerations for overtime.
6	Does the company have dormitories for staff? If yes, please describe the condition.	<input checked="" type="checkbox"/> Provide dormitories for all staff <input type="checkbox"/> Provide dormitories for workers <input type="checkbox"/> Provide dormitories for management staff <input type="checkbox"/> No dormitories were provided. Describe the condition: 2 per room
1.2 Labor Protection		
Item	Content	Observations /Comments
1	Are there uniforms for all staff in company?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other
2	Is the emergency medical supplies enough and easily used in workshop?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other
3	Does the company arrange health and safety training for new workers?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other
4	Do the workers have the appropriate protective equipment during operation in workshop? Such as gloves, masks.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other

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5	Is there training needed and carried out for fire protection?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other
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Section 2: Photos of Company

2.1 Photos of Company and Product Sample	
Description: Company Office	Description: Office
	
Description: Product Sample	Description: Product Sample
	
Description: Product Sample	Description: Products Warehouse
	

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-- End of the Report --

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